Approval of the agenda: Motion Passed

Approval of the minutes: Motion Passed

Welcome to Assembly (Speaker’s Business):

* Athmane went over overview of Assembly
* Attendance, participation and voting rules were discussed
* Procedures were discussed

Assembly Report (Tara Rezvan, President)

* Project management system where projects are visible is being developed
* Talent Strategy Team is doing a policy overhaul and programming for first year hiring
* EDII Team is working on data-collection and measurement and tracking EDII strategy
* International student relations team is collecting feedback and solving inequalities especially inaccessibility of program to international students
* Sustainable Development Officers are working on creating sustainable initiatives for Smith, and institution wide advocacy efforts
* Ombudsperson: Emphasize transparency across the board
* Academics Officer: Working with faculty board and President to identity where we can advocate best for students
* External Student Relations Officer: Working on building packages for first year students

Assembly Report (Amanda Morwick, VPSA)

* Communications Officers: Release first co-chair newsletters this week. These will be coming out bi-monthly and there will conference dates planned out
* Training Officers: Working hard on developing yearly co-chair onboarding sessions and integrating them into the Society
* Public Engagement Team: Events teams are putting together events during the Fall and some other commerce-wide events
* CRO: Planning preliminary reports for the year

Assembly Report (Ethan Kibel, VP Ops)

* Finance: WOrking on setting up ComSoc bank account - ensuring budget allocations are being set up
* Marketing: Frosh viewbook creation, strategic planning, ComSoc merch and expansion of ComSOc brand through multiple channels.
* Join Facebook chat if you have not yet joined, if not send Reem a message
* Technology: Strong strategic planning work on the tech cise to ensure ComSoc is using current technology to full capability. Current work includes revamping website, ComSoc shop, and ComSoc shop on D2l
* BusAdmin: Ensuring minutes are accessible and on docs

Assembly Report (Emily Prpic, AB Chair)

* Fixing the AB process, sort, review by July 13th
* QSIC re-brand
* SVF re-brand

Motions:

Assembly Motion (Laura Gillis)

* QSIC has been known and categorized as a conference
* The current exec team wishes to re-brand to expand their operations within ComSoc
* QSIC wants to rebrand as the Queen’s Sport Industry Committee, and shall be recognized as Industry Associations

QSIC presentation (Alex Hook and Ben Fitzpatrick)

* Request for Rebrand
	+ Queen’s Sports Industry “Conference” to Queen’s Sports Industry “Committee”
	+ External Reasoning:
		- Grow image to other schools
		- Reach more students
		- Reach more sponsor companies
	+ Internal Reasoning
* Request for Reclassification
	+ Deal directly with sports brands and professionals
	+ Partner with various firms (sponsorship/recruitment)
	+ QSIC has lots of interactions outside of QSIC itself with other clubs and outside the conference
* Our Vision
	+ External:
		- Improve sponsorships
		- More recruitment opportunities
		- Guest Speakers
	+ Internal (increase events):
		- Increase Panels
		- Industry weeks
		- Case Competitions

Voting (QSIC Motion):

* Motion has passed

Assembly Motion (Emily Prpic):

* Funds within SVF are accumulating without providing value to students
* Outreach fund is rarely used, due to the narrow criteria to access it
	+ Proposal: Both SVF and Outreach Fund are amalgamated into a new fund called the “Student Fund” and will have a broader scope and better serve the students
* Student Fund can be accessed in two ways
* Criteria of proposals changes
	+ - Charity/outreach (must be in/around Kingston community):
			* Can be used for a donation
			* Can be used for volunteerism
* Recurring donations can be established for a period of 3 years and must be voted on by Assembly, and must be voted on every 3 years
* Policy does not apply retroactively
* Student Fund allocation follows the same process as the SVF process (no longer using the outreach process)

Is there a percentage cap for how much goes for outreach and projects

* There is no current cap in mind
* There should be proposals written up for large donations so oversights aren’t missed and there is further transparency
* Local outreach criteria is for accountability and to contribute to the community within Kingston itself
	+ Organization just needs to be operation in Kingston (doesn’t have to be based in Kingston)

Motion Friendly Amendment

* Motion amended to remove the location criteria piece (no longer restricted to the Kingston area)

Motion vote (SVF Reform)

* Motion has passed

Assembly Motion (Angela Haniff) CEO fund (Brooke Winter and Jack Wilson)

* Request and Impact
	+ CEO is requesting $15000
		- Covering the cost of Food Truck Lunch event ($7363)
		- Supporting the Fee Waiver Program ($7637)
	+ To make the event more accessible to all
		- With SVF funding the fee can be reduced by a further $30, the total fee from the last in-person orientation will go down ~$70
* Request Rationale
	+ Smith Commerce O-week is one of the most expensive orientation weeks (make it more accessible)
	+ The large increase in fees from 2020 and 2021 will be shocking to students
	+ Orientation week is essential to facilitating a smooth university transition, and high fees can:
		- Prevent incoming students from attending
		- Place financial burden on incoming students who attend
* Rationale for SVF Use
	+ Proposal betters the lives of commerce students
	+ The initiative and its direct values are accessible to 25% of Commerce students
	+ CEO has taken significant action to reduce fees (lower costs) however believes they can be further decreased
	+ This motion is supported by COmmerce Office
* Next Steps
	+ Funds will be immediately allocated to offset aforementioned expenses
	+ SVF will be introduced during food truck lunch event
* Data analysis:
	+ Final fee will be compared to previous years
	+ Financial accessibility will be monitored for incoming students
	+ Number of bursary applications will also be monitored compared to previous years
	+ SVF requests will be monitored and compared to previous years

This motion will be coming out of the newly formed student fund\*

Motion Voting (CEO):

* Motion has passed

Discussion Item (Lawrence Shen)

* Create an elected year vice-president
* Year presidents currently work alone on their year-wide initiatives
	+ While they can reach out to ComSoc, members have their own initiatives
* Engineering Society has several elected members for every year
* A year VP position would also allow for less reliance on ComSoc members from year presidents
* How should a year VP be running (in tandem with President or separate)
* Role responsibilities should be outlined clearly
* Sebastian raises discussion around executive compensation (especially for elected positions)
* Tara and Jun brought up discussion regarding creating more interest in people applying for elected member positions